**SMART GOALS 2018-2019 - FINAL**

**(Update as of ELRPT meeting June 11, 2019)**

| **SMART GOALS** | **STRATEGIES TO ACHIEVE GOALS** | **ACHIEVEMENT OF GOALS** |
| --- | --- | --- |
| Improve college faculty and high school dual credit teacher orientation | -Create a college and board timeline to help partners understand the importance of deadline dates  -Review all college faculty and dual credit teacher manuals    -Create a package of resources for new college faculty and dual credit teachers  -Ensure dual credit teacher forums highlight all pertinent dates, timelines, registration procedures…  -Board coordinators to meet 1-1 with new dual credit teachers  -Colleges to provide course descriptions/syllabus to high school teachers asap  -A variety of venues to encourage faculty and high school teachers to meet will be explored | -Durham College’s dual credit resource materials are on-line on their management system; all HS and college faculty can access this  -Fleming College has one website for faculty and one for HS teachers  -Loyalist also has materials on their website with some materials sent to teachers (especially team-taught sections)  -Forms are all on-line  -PVNC uses a google –based platform for their dual credit information (how to register, withdrawal forms, how to book a trip…). PVNC would welcome adding the college links to their site  -KPR also adds links and distributes information through email  -TLD will work on developing some resources for their teachers who are sometimes hired at the last minute for college-delivered courses.  -DCDSB also shares information via Sharepointsite  -Colleges send out an introductory email to HS teacher and faculty to introduce one another  **Results are anecdotal:**  -While it is a slow process, all documents are now updated and housed centrally so teachers and faculty have accurate, current, relevant and accessible information at their disposable.  -Registrations have improved but only incrementally.  -As an ELRPT, we will need to decide if the information posted on our earndualcredits.ca website is accessed and worth maintaining. We may consider simply adding the college and board links. |
| Improve the percentage of students in the designated target group from our current 77% to 80% | -Ensure high school dual credit teachers and administration understand the “Selection Criteria for Admission to Dual Credit Programs” (pages 24-26 of Dual Credit Programs Policy and Program Requirements)  -Re-evaluate current (and year-over-year) under-performing data with school teams when submitting new proposals | -Data was examined when proposals were put in and a rationale provided in the event of low-performing dual credits  **Results:**  -Our semester 1 data does not seem to have as many glaring discrepancies as in the past (only 3 instances in Semester 1)  -Our final ELRPT data (July 2019) shows that the %age of students in the primary target group is **81.6%** |
| By implementing a new audit process for Cycle changes, we will reduce the number of errors by 50% | -Experiment with a variety of change forms to test simplicity and effectiveness of use | **Results:**  -We continue to experience many errors and oversights with the contract changes  -A face-to-face meeting before cycle changes are due may be needed to confirm all changes. |